

Internet Provision Policy

Seville Primary School acknowledges that Internet access provides educational, recreational and cultural resources that are valuable, immediately relevant and easily accessible. There is a need for children to develop values, attitudes and skills for their useful and appropriate use.

Purpose

- To improve student learning outcomes by providing access to the internet.
- To provide staff with access to online resources for teaching and planning purposes.

Definitions

For the purpose of this policy, Information and Communication Technologies (ICT) are defined as being any electronic devices or application which allows a user to access, receive, record, copy or send information as text, images, audio, or video.

ICT includes, but is not limited to:

- Computer systems and applications such as email, and the internet
- Networks
- Electronic storage devices
- Mobile devices such as mobile phones, tablet devices.
- Web-based tools such as social networking sites, chat rooms, blogs, podcasts, instant messaging systems, and P2P (Peer to Peer) file sharing
- Imaging tools such as video, still or web cameras and related software
- Audio tools such as audio recording devices, mp3 players and related software
- Fax and copying machines

Implementation

- Seville Primary School actively supports safe and responsible access by students to the internet as an integral component of our teaching and learning programs. This access is provided along with the development of the skills necessary to filter, analyse, interpret and evaluate information encountered online through our eSmart curriculum (refer to SPS Cybersafety policy).
- Staff use of Seville Primary School devices and/or network to access the internet, or any other ICT application, is governed by the Department's Acceptable Use Policy (AUP) as amended from time to time and the Seville Primary School Staff Acceptable Use Agreement.
- Student use of the Seville Primary School devices and/or network to access the internet or any other ICT application is governed by Seville Primary School Acceptable Use Agreement for students.
- All students and staff at our school will have censorship filtered internet and email access. All students and staff will have their own password protected internet account and log on. Such access is a privilege that infers responsibility, and not simply a right to be expected.
- Guidelines on access rights will be defined for different user levels. Restricted access shall be available to guest users for specific purposes only.

- Any technology needs to be used accordance with our school values, the I.C.A.R.E. values.
- Students school email and online classrooms can be monitored by the classroom teacher.
- All email accounts will be password protected and users will be responsible for clearing their mailboxes regularly.
- All students shall be responsible for notifying their teacher of any inappropriate material so that access can be blocked. All staff shall be responsible for notifying the Principal and ICT technician of any inappropriate material so that access can be blocked.
- Staff will document ICT issues through Compass.
- Privacy of students, parents, staff and other users must be recognised and respected at all times. Every measure will be taken to protect the personal identity our students. Signed parental permission must be sort for students work, photos or videos to be placed on the internet.
- The school undertakes to ensure that information published on the Internet by students or the school is of a high standard, and meets legal requirements and standards of general practice within the community in relation to copyright, safety and decency.
- Teachers shall be responsible for making sure all work is screened for accuracy, appropriateness, grammar, spelling prior to publishing.

Additional and Relevant Documents:

- SPS Acceptable Use Agreements(Students)
- SPS Staff Acceptable Use Agreement
- SPS Student Wellbeing Manual
- SPS Personal Property Policy
- SPS Cybersafety Policy
- SPS Bullying Policy
- SPS Discipline Policy
- SPS Communications Policy
- DET policy on Using Digital Technologies to Support Learning and Teaching.

Evaluation:

This policy will be reviewed as part of the School's three-year review cycle

This policy was ratified by School Council in 2018.

This policy will be reviewed by School Council in 2021.